

<b>STUDY MODULE DESCRIPTION FORM</b>		
Name of the module/subject <b>(-)</b>		Code <b>1011105231011108880</b>
Field of study <b>Engineering Management - Part-time studies -</b>	Profile of study (general academic, practical) <b>(brak)</b>	Year /Semester <b>2 / 3</b>
Elective path/specialty <b>Communication Management in</b>	Subject offered in: <b>Polish</b>	Course (compulsory, elective) <b>elective</b>
Cycle of study: <b>Second-cycle studies</b>	Form of study (full-time, part-time) <b>part-time</b>	
No. of hours Lecture: <b>10</b> Classes: <b>-</b> Laboratory: <b>-</b> Project/seminars: <b>-</b>		No. of credits <b>2</b>
Status of the course in the study program (Basic, major, other) <b>(brak)</b>		(university-wide, from another field) <b>(brak)</b>
Education areas and fields of science and art		ECTS distribution (number and %)
<b>Responsible for subject / lecturer:</b> dr inż. Małgorzata Sychała email: malgorzata.sychala@put.poznan.pl tel. 61 665 34 15 Faculty of Engineering Management ul. Strzelecka 11 60-965 Poznań		<b>Responsible for subject / lecturer:</b> dr inż. Małgorzata Sychała email: malgorzata.sychala@put.poznan.pl tel. 61 665 34 15 Faculty of Engineering Management ul. Strzelecka 11 60-965 Poznań
<b>Prerequisites in terms of knowledge, skills and social competencies:</b>		
1	<b>Knowledge</b>	Knowledge of interpersonal rules and human resources management
2	<b>Skills</b>	Can analyze and design systems of communication
3	<b>Social competencies</b>	Can communicate efficiently with a team and collaborate with others
<b>Assumptions and objectives of the course:</b> Modeling communication systems in teams		
<b>Study outcomes and reference to the educational results for a field of study</b>		
<b>Knowledge:</b>		
1. Has a basic knowledge of teams - [S1A_W05]		
2. Has knowledge of communication systems - [S1A_W09]		
<b>Skills:</b>		
1. knows how to use basic theoretical knowledge and acquire data for analyzing social processes and phenomena - [S1A_U02]		
2. knows how to properly analyze the causes and course of specific processes and social phenomena - [S1A_U03]		
3. can modeling the communication system in teams - [S1A_U04]		
<b>Social competencies:</b>		
1. can participate in teams - [-S1A_K05]		
<b>Assessment methods of study outcomes</b>		
discussion, Written final test		
<b>Course description</b>		
1. The group and the team. Phases of team development, team roles.		
2. Communicating in teams: types of organizational communication, communication networks, the use of formal and informal communication in team management.		

3. Communication systems in team 4. Modeling communication system in team 5. Improving interpersonal communication in team.		
<b>Basic bibliography:</b> 1. Stankiewicz J., Komunikowanie się w organizacji 2. J.R. Katzenbach, D.K. Smith, (2001), Siła zespołów. Wpływ pracy zespołowej na efektywność organizacji, Dom Wydawniczy ABC, Kraków, 3. H. Mruk (red.), Komunikowanie się w biznesie, Poznań, 2002		
<b>Additional bibliography:</b> 1. Kożusznik B. (2002), Psychologia zespołu pracowniczego: doskonalenie efektywności, Katowice: Wydaw. Uniwersytetu Śląskiego		
<b>Result of average student's workload</b>		
<b>Activity</b>	<b>Time (working hours)</b>	
1. Lectures	10	
<b>Student's workload</b>		
<b>Source of workload</b>	<b>hours</b>	<b>ECTS</b>
Total workload	10	2
Contact hours	10	2
Practical activities	0	0